

Aerospace Physiology Society  
Board of Governors Meeting  
15 May 2006

1. Call to order: 0705, President Col Jim Dooley, and: Mr Joe Zellers, CDR Lynn Wheeler, CAPT Hathaway, Maj Tom Morrison, Maj Julia Sundstrom, Dr Donna Murdoch, Lt Col Valerie Martindale, CDR Matt Hebert, LT Rich Folga, CDR Tom Wheaton, CDR Joe Essex, Dr Jim Webb
2. Quorum established (nine of eleven BOG members present)
3. Minutes of 2005 BOG meeting and 2005-2006 virtual BOG meetings were approved
4. Treasurer's report and membership committee report (Tom Morrisson):
  - a. \$2222.95 in treasury
  - b. 219 members, 88 current on dues
5. Bibliographer's report (Nereyda Sevilla not present):
  - a. Capt Sevilla was not present and did not send a report
  - b. Secretary stated that Capt Sevilla had a substantial amount of material and is prepared to send it to the next bibliographer
  - c. Col Dooley bought a new gavel and considered giving the old one to the bibliographer for "filing"
  - d. Suggestion made and approved to present Dick Trumbo with the old gavel at the Society Luncheon
  - e. Jim Webb mentioned again the filing cabinet of material at Brooks AFB
6. Nominations committee report (Donna Murdoch):
  - a. Search for nominees started in January
  - b. Two nominees found for each position
  - c. Website election did not happen; ballots were e-mailed and 30 returned by e-mail
  - d. Additional balloting to take place at the meeting, closing at 1800 Tuesday (tomorrow)
  - e. Ballots and bios available at the AsPS table
7. AsMA Council Representative report (Joe Zellers; Russ Lawry was unable to attend):
  - a. 7 AM Wed will be an announcement—we are urged to send out representative (this is also the meeting where AsPS turns in its report to the Council)
  - b. New AsMA affiliate: Romanian Aeromedical, brings international total to 30
  - c. AsPS needs to scrub the membership list and warn or dump those who are not current on AsMA dues!
  - d. AsMA dues payment can be set up automatically by credit card
  - e. AsMA standing committees rarely if ever contact those who sign up, but welcome contact from new or prospective members—take the initiative and call or e-mail the chair of the committee that interests you

- f. In the past, committee sign up has been via the Associate Fellows table; in the future, there will be a committee sign-up booth in the AsMA registration area to simplify/encourage sign-up
  - g. Civil Aviation subcommittee of Civil Aviation Safety Committee has asked for representation from AsPS to assist with physiology issues; Donna Murdoch and Julia Sundstrom will respond
  - h. Report to CAMI on pressurization of commercial passenger aircraft to less than 8,000 ft pressure altitude has been revised and re-submitted
8. Awards committee report (Tom Wheaton):
- a. Members Tom Wheaton, Matt Hebert, Andy Woodrow, Joe Essex, Joe Zellers, Valerie Martindale
  - b. Call for nominations made in Feb Journal, with end-of-March deadline, Nominations closed 7 Apr
  - c. 5 nominations for Wiley Post Award, 8 for Hitchcock award, 4 for Paul Bert award
  - d. Awardees:
    - i. LT Sean McCarthy for Wiley Post, out of 5 nominees
    - ii. Mr Tom Bowen for Fred A. Hitchcock award, out of 8 nominees
    - iii. Dr Brian Self for Paul Bert award, out of 4 nominees
  - e. Suggestion made to bump our award winners or applications up to the AsMA level for awards
  - f. Discussion on whether to submit for AsMA awards in the same year or the following year from submission to AsPS, resolved in favor of following year to avoid moving the submission deadline up by 7 or 8 months
  - g. Lt Col Martindale had letters printed on heavy quality paper and purchased presentation folders, will present receipts to treasurer
9. AsMA Nominations Committee Report (Dr Murdoch)
- a. Good nominations received, including Jim Dooley; winners can't be announced until Wednesday
  - b. On-line nominations and voting goes well
  - c. Candidates need to be known and submitted by November
10. Education and Training Committee Report (Matt Hebert):
- a. With Maj Sundstrom and LT Folga
  - b. Seven panelists secured, half-day two-session panel, Wednesday 0830-1000 and 1030 to 1200, "Incorporation of Science and Technology to Counter Physiological Threats in Operational Environments"
  - c. Article on panel was in April Journal issue
  - d. There was some challenge involved in establishing the appropriate system account and password for panel arrangers/chairs, but after that the process was smooth if time consuming
  - e. CAPT Hathaway expressed a preference for Tuesday AM in the future, to minimize overlap with the society luncheon
11. Luncheon Program Committee (Lynn Wheeler):
- a. With Mr Brian Swan and LT Rich Folga
  - b. Mr Scott Best, V-22 Crew Systems Engineer, will be Smith-Ames lecturer at luncheon on Wednesday; will arrive on Wednesday

- c. AsPS members brought projectors to avoid extravagant cost at venue
12. Wednesday Night Social Committee report (Lynn Wheeler):
    - a. With Mr. Brian Swan and LT Rich Folga
    - b. Friday's Front Row, very accommodating and much less expensive, with no minimum commitment, etc, compared to other local establishments
    - c. \$26.50 per person charge; tickets will be sold at \$25 for members and \$30 for non-members
    - d. Attendees will need to arrange transportation
    - e. Need projected attendance by Tues PM
  13. Partnership in Education Committee report (Andy Woodrow not present, report from Matt Hebert):
    - a. Five nominees
    - b. Ms Deborah Wasylik won, will be at luncheon; CDR Hebert and several others will go to the school tomorrow to make a presentation there at the school in front of her students, in addition to the Wednesday luncheon recognition
  14. Journal Editor's report (Joe Essex):
    - a. Published Society column, missed two months, caught up through June
    - b. Pam Day phenomenal as always
    - c. CDR Essex ready to turn over the duty
  15. Webmaster report (Russ Linderman not present, CAPT Hathaway reported):
    - a. Russ Linderman unable to keep up with website due to operational demands
    - b. In future, society needs a new webmaster, and one or more back-up webmasters, plus at least one other officer who knows the password for access to the site
  16. Certification Board report (Russ Lawry absent, CAPT Hathaway reporting as the Certification Board Representative to Council):
    - a. Five applications requested, three returned and approved but one of those subsequently was unable to test this year; two had been previously approved but unable to test last year
    - b. Therefore a total of four candidates sat the exam on 15 May 2006
    - c. Three passed and one failed, with an average score for the group of 74.75%; final certifications are awaiting AsMA Council ratification on Wednesday to conclude the process
  17. Old Business:
    - a. Maj Sundstrom volunteered as next journal page editor
    - b. CDR Essex and Lt Col Martindale will continue on the AsMA Science and Technology Committee
    - c. Donna Murdoch will continue on the AsMA Membership Committee; Jim Webb reported that AsMA Membership choosing physiology as primary specialty has declined from 7% to 2% of membership, may be due to human factors as an added category
    - d. Maj Sundstrom will remain on Human Factors Committee
    - e. Joe Zellers advised that no one serve on a committee who does not want to—encourage those who do

- f. Lt Col Martindale brought up fundraising, and there was general approval for the secretary to look into mug rugs, water bottles, T-shirts, golf shirts, and maybe other items

18. New Business:

- a. Joe Essex mentioned that he had to recuse himself from certain Society duties because of his current military duties, advised others to check into the individual disclosure form and ensure there are no conflicts of interest
- b. Col Dooley mentioned that the new webmaster will have to pay for the domain again immediately, or lose it in June
- c. Col Dooley recommended anyone interested in being on the AsMA Speakers Bureau send Russ Rayman an e-mail so stating, with the area of interest/expertise, and expect to be gratefully accepted
- d. Jim Webb announced that his company will match contributions to an AsMA scholarship fund in memory of BGen Ron Reed; the fund will pay for AsMA attendance for those who cannot afford it, established by Richard Jennings

19. Meeting adjourned 0820

Addendum from Certification Board Meeting: CAPT Hathaway as treasurer of AsPS had bought two boxes of certificate paper and presentation folders, with the intention that both the Society and the Board could use them. CDR Jehue may have them.

VALERIE E. MARTINDALE  
15 May 2006